

DUTIES and OBLIGATIONS OF NMP

1. Design the training course in consultation with relevant external entities;
2. Provide resource persons/lecturers with expertise on Personal Survival Techniques, Rules of the Road, Fire Prevention and Fire Fighting, Elementary First Aid and Marine Environment Protection;
3. Provide the venue for training and support staff to assist in the conduct of the training;
4. Provide funding for supplies, t-shirts, training materials for hand-outs of participants;
5. Provide facilities for the participants for the duration of their training and funding for 50% of dormitory room fees;
6. Coordinate with the (Partner Municipality) and MARINA in the planning and implementation of the Project.

DUTIES AND OBLIGATIONS OF THE (Partner Municipality)

1. Provide meals and snacks of participants, and necessary administrative support and to shoulder 50% of the cost of dormitory fees;
2. Coordinate with NMP and MARINA in the planning and implementation of the Project;
3. Submit the necessary qualifying documents of participants such as medical certificates;
4. Enjoin participants to shoulder the cost of training certificates otherwise, provide for its funding.

DUTIES AND OBLIGATIONS OF MARINA

1. Nominate, identify and invite participants to the training in coordination with the (Partner Municipality);
2. Assist NMP in the continuing improvement of the training course; and
3. Coordinate with NMP and (Partner Municipality) in the planning and implementation of the Project.

IN WITNESS WHEREOF, the parties, through their authorized representatives have hereunto affixed their signatures this _____ day of _____, 2008 at Tacloban City

NATIONAL MARITIME POLYTECHNIC _____ (Partner Municipality)

By:

By:

GRACE MARIE T. AYASO
Officer-In-Charge

MARITIME INDUSTRY AUTHORITY

By:

Maritime Regional Office No. 8

**CONDUCT OF BASIC SAFETY TRAINING FOR MOTORBOAT
HANDLERS/OPERATORS AND FISHERMEN FOR THE
(Partner Municipality)**

Date : _____

BUDGTARY ESTIMATES

Particulars	Total Cost	NMP	(Partner Municipality)
Cost of 3 meals and 2 snacks per day x 3 days for 30 participants, 2 instructors and 2 support staff per day	P 220.00/ 3 meals and 2 snacks x 3 days x 34 persons = P 22,440.00	P 2,640.00	P 19,800.00
Dormitory fees	P 30.00/day for 3 days x 30 participants = P2,700.00	P 1,350.00	P1,350.00
Honorarium for Instructors @ P350.00/hour for 8 hours lecture and 8 hours practicum	2 Instructors @ P350.00/ hour for 8 hours lecture x 2 days and 8 hours practicum	P 11,200.00	-
Cost of Training Kit	P 50.00/ kit x 30 participants	P 1,500.00	-
Supplies and Materials	-	P 2,000.00	-
Participants' T-shirt	P 150.00 x 30 participants	P 4,500.00	-
Sub-Total	-	P 23,190.00	P 21,150.00
Cost of Certificates	P 100.00/ certificate x 30 participants	-	P 3,000.00 (Preferably paid by participants)
Miscellaneous expenses to include transportation expenses of the training staff	Ten percent (10%) of the total cost	P 2,055.00	-
Total Per Batch	-	P 25,245.00	P 24,150.00
Total Budgetary Requirement per batch		P 49,395.00	

ACKNOWLEDGEMENT

Republic of the Philippines)
Province of Leyte) s.s.
City of Tacloban)

Before me, a Notary Public for and in the above jurisdiction, this _____ day of _____, 2008, personally appeared GRACE MARIE T. AYASO, representing the National Maritime Polytechnic with Residence Certificate No. _____ issued on _____ in Tacloban City, __ (name of Municipal Mayor) __, representing the __ (Name of Municipality) __, with Residence Certificate No. _____, issued on _____ in _____ and _____ representing the Maritime Industry Authority, with Residence Certificate No. _____ issued on _____ in _____ known to me to the same persons who executed the foregoing instrument of contract and acknowledged to me that the same is their free act and deed.

WITNESS MY HAND AND SEAL, on the date and at the place above written.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____